

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Corn Exchange, Devizes
Date: Monday 4 October 2010
Time: 7.00 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer) Tel: 01249 706612, Email: alexa.smith@wiltshire.gov.uk or Jonathan Gale (Community Area Manager), on 01380 734617 or email jonathan.gale@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114 / 713115.

Wiltshire Councillors

Cllr Philip Brown, Bromham, Rowde and Potterne
Cllr Jane Burton, Devizes East
Cllr Nigel Carter, Devizes North
Cllr Richard Gamble, The Lavingtons and Erlestoke

Cllr Lionel Grundy OBE, Urchfont and The Cannings
Cllr Laura Mayes, Roundway (Chairman)
Cllr Jeffrey Ody, Devizes and Roundway South (Vice Chairman)

Items to be considered

Time

9. **Community Area Grants Scheme** (Pages 1 - 8)

Councillors will be asked to consider five applications to the Community Area Grants Scheme, as follows:

- a) Bromham Social Centre, seeking £5,000 for overhaul of central heating system
- b) Drews Pond Wood Project, seeking £1,000 for a small replacement tractor
- c) All Cannings Community Store Association Limited, seeking £1,700 for upgrade of present till and back office computer systems
- d) Lydeaway Allotment Association, seeking £1,000 for agreement with local farmer to rent an area of land for allotments
- e) SUKOSTA theatre company, seeking £3,350 towards 'Our Time', high quality theatre residencies with the elderly community (65+) of Devizes.

10. **Performance Reward Grant Scheme** (Pages 9 - 12)

Expressions of interest have been received from:

Wiltshire Is Saving Energy (WISE) Initiative

Councillors will be asked to consider an expression of interest received by all 18 Area Boards from the Wiltshire Climate Change Officer seeking £12,566 towards energy monitors available for free hire in all libraries across Wiltshire.

The energy monitor allows the user to see clearly how much energy their appliances use and how their behaviour impacts on their energy use. The householder/user can then make simple changes to their behaviour to reduce their energy consumption. Reducing energy will save money off their energy bills and reduce their carbon footprint.

Wiltshire Voices Initiative

Councillors will be asked to approve a Wiltshire Voices initiative aiming to involve more of the hard to reach groups in the Devizes Area Board process. This is a county wide bid going to all 18 Area Boards.

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Future Meeting Dates

Monday, 29 November 2010

7.00 pm

To be confirmed

Monday, 24 January 2010

7.00 pm

Lavington School, Market Lavington

Monday, 21 March 2011

7.00 pm

To be confirmed

Report to	Devizes Area Board
Date of Meeting	4 October 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider four applications seeking 2010/11 Community Area Grant Funding

1. Drews Pond Wood Project, Funding for the purchase of a second hand tractor unit, seeking £1,000. Recommended for consideration for approval.
2. All Cannings Community Store Association Ltd. Upgrade of till and back office computer system, seeking £1,700. Recommended for consideration for conditional approval, subject to the balance of match funding being confirmed.
3. SUKOSTA. Theatre residencies with the elderly community of Devizes, seeking £3,350. Recommended for consideration for approval provided the applicant can confirm provisional bookings for the project.
4. The Lydeaway Allotment Association, funding for materials and equipment hire, seeking £1,000. Recommended for consideration for approval in part to the value of £910.
5. Bromham Social Centre, funding towards replacement heating system, seeking £5,000. Recommended for consideration for approval.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting (providing there is money available).
- 1.5. Devizes Area Board has been allocated a 2010/2011 budget of £58,117 for community grants, community partnership core funding and councillor led initiatives. A grant for £1,856 which was carried over from the previous year has now been settled. Grants have been approved so far this year to the value of £17,207, which leaves a balance of £41,686.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Devizes Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be six rounds of funding during 20010/11. The remaining dates are;

- 29 November 2010
- 24 January 2011
- 21 March 2011

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. Should the applications in this agenda be awarded, Devizes Area Board will have a balance of £29,636.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (Grant Register ref no)	Drews Pond Wood Project	Funding for replacement tractor.	£1,000

- 8.1.1. Officer recommendation is that this application be considered for approval.
- 8.1.2. The application meets grant criteria 2010/11

- 8.1.3. The application demonstrates a link to the Community Plan (greater public participation in the management of open spaces and community nature reserves),.
- 8.1.4. The cost of the project is £1,000 and therefore does not require any match funding.
- 8.1.5. The Project receives annual funding towards the administration of the project direct from the council's Countryside Manager. He has confirmed that this application towards a capital cost would not constitute double funding. He has provided the following comments on the application:

“We are keen that this project is supported and we help through financially supporting the administration of the group, we also assist in terms of officer input, management planning and training. The Project does need something to replace its existing machine which has after a good number of years service given up the ghost, a replacement machine is required and although this would not be an 'off the shelf' item, with contacts locally the project should be able to purchase a second hand machine that with some additions will meet their specific needs. Certainly this can be achieved within a budget of £1,000.00. We will also ensure that the machine once purchased is checked to see that it is maintained and remains safe to use. In terms of users, the site involves local community in the running of the project, it engages them in practical outdoor conservation and woodland management tasks, it meets a number of objectives in terms of Biodiversity and ensures that the site remains a resource for passive recreation for the local Community.”

- 8.1.6. The applicant is not able at this stage to confirm the final cost of a second hand tractor unit, although a local supplier has confirmed that it should be possible to purchase one for the value of the grant. It would be expected that, should a unit be purchased for less than the value of the grant, the balance would be returned to the council.

Ref	Applicant	Project proposal	Funding requested
8.2. (Grant Register ref no)	All Cannings Community Store Association Ltd.	Upgrade of till and back office computer systems	£1,700

- 8.2.1. Officer recommendation is that this application be considered for approval.
- 8.2.2. The application meets grant criteria 2010/11
- 8.2.3. The application demonstrates a link to the Community Plan (Protecting rural services).
- 8.2.4. The applicants have already received a grant of £919 from the area board this year. They have completed all of the evaluation paperwork however and are

entitled to apply again.

- 8.2.5. The applicants are achieving match funding through, in part, an application to All Cannings Parish Council. That application has not yet been determined and as such any grant awarded should be conditional upon all match funding being confirmed.

Ref	Applicant	Project proposal	Funding requested
8.3. (Grant Register ref no)	SUKOSTA	Theatre residencies with the elderly community of Devizes	£3,350

- 8.3.1. Officer Recommendation is that this application be considered for approval subject to the applicant being able to provide a list of provisional bookings for the workshops.

- 8.3.2. The application meets grant criteria 2010/11

- 8.3.3. The application will allow explorative theatre workshops to be run in residential homes and possibly at luncheon clubs.

- 8.3.4. The applicant has been asked to provide proof that residential homes in the Devizes area wish to make use of the workshops.

- 8.3.5. The application matches closely with aspirations in the draft Devizes Community Area Plan, and seeks to base the project in areas which rank poorly in the index of multiple deprivation.

- 8.3.6. The Council's Arts Development Officer is broadly supportive of the application as helping to deliver Council priorities around wellbeing.

Ref	Applicant	Project proposal	Funding requested
8.4. (Grant Register ref no)	The Lydeaway Allotment Association	Funding for materials and equipment hire.	£1,000

- 8.4.1. Officer recommendation is that this application be approved in part to the value of £910 subject to the following condition:-
The applicant to seek planning advice regarding access to the site (the allotments do not need planning permission). It is also recommended that they visit www.allotmentssouthwest.org.uk for further information and advice-

- 8.4.2. The application meets grant criteria 2010/11 except that it falls short of providing 50% match funding, which is one of the core aspirations of the scheme.
- 8.4.3. The application contributes to one of the strategic objectives of the Devizes Community Area Strategic Action Plan 2007-2012 - SO1 healthy and vibrant villages for the rural population.
- 8.4.4. The applicant is the Lydeaway Allotment Association, a not for profit organisation with 5 voluntary members. The Association has raised matched funding through a donation from the Lions Club, fundraising and a loan. Income is also confirmed from prospective allotment holders.
- 8.4.5. The project is to provide fencing, water, shrubs, netting, and insurance, refurbishment of a shed and machine hire to get the plots to an acceptable standard to be rented to allotment holders.
- 8.4.6. The project is open to all members of the community. There will be 14 large plots available at the outset, with others to follow once the rest of the land has been drained.
- 8.4.7. The project will enable community activities such as barbeque evenings and fundraising events.
- 8.4.8. There will be allows females to have a chance to socialise outside of work and home life. Personal costs will be kept to a minimum in order that low income females are not excluded.
- 8.4.9. Yearly plot rentals will enable the project to be sustainable long term.
- 8.4.10. If the Area Board makes a decision not to fund the project the Association would need to apply to other potential funders, which would significantly delay the project.

Ref	Applicant	Project proposal	Funding requested
8.5. (Grant Register ref no)	Bromham Social Centre	Overhaul of Central Heating System	£5,000

- 8.5.1 Officer recommendation is that this application be considered for approval.
- 8.5.2 The application meets grant criteria 2010/11
- 8.5.3 The application will allow different parts of the building to be heated separately, reducing the heating bills for the venue and allowing different parts of the building to be heated appropriately.

8.5.4 It is noted that the cheapest quotation has not been chosen. The applicant has confirmed that the cheapest quotation did not allow for the same level of heating control throughout the building, in particular the stewards flat.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Jonathan Gale, Devizes Community Area Manager Tel:01380 734617 E-mail jonathan.gale@wiltshire.gov.uk
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Report to All Area Boards
Date of Meeting August - October
Title of Report LPSA Funding Bid: Wiltshire is Saving Energy (WiSE)

What is the initiative?

Working with the Energy Saving Trust and sponsored by the Wiltshire Environmental Alliance this initiative aims to make available to all Wiltshire householders the equipment and advice to save energy in their home. By making an energy monitor and support pack available to hire free of charge from all libraries across Wiltshire we are providing the tools that will allow householders not only to save money but also reduce their carbon footprint.

Why do we need this initiative?

Saving money and ensuring householders can afford to heat their homes is always a priority. An energy efficient home will cost less to heat.

This initiative will also help achieve the LAW ambition of reducing Wiltshire's Carbon footprint. The initiative will offer a very practical solution to monitoring and reducing the householder's energy consumption resulting in them saving money.

Who will benefit?

The library service is available to all Wiltshire residents, currently the library service has 220,416 users. The information and advice from the Energy Saving Trust is free of charge and open to everyone.

The support pack includes information about grants and funding available to private housing residents in receipt of certain benefits. Current figures confirm there are 12,000 people within Wiltshire that these grants could potentially apply.

Is there a demand?

Following a very successful pilot we can prove there is a demand for energy monitors and the supporting information. 41 Energy monitors have been available to hire from 6 libraries. The monitors have been continuously on issue and there are 31 customers on the waiting list.

How will it work?

We will provide a full support package with each energy monitor that will include details on how the user can save energy through both changes in their daily life and investing in energy efficiency technologies. From the information they receive any changes the user makes to their lifestyle immediately following the use of the monitor will start saving carbon. As the users see their energy bills reducing they will have no reason to go back to old ways resulting in long term financial and carbon savings.

How will we measure success?

We can put multiple measures in place to monitor success. The library service can provide regular reports on the level of issues. The Energy Saving Trust and Private Sector Housing will provide information on the number of follow up calls and website surveys that are generated from the energy monitor support packs.

The full application can be viewed at:

www.tinyurl.com/38zs2sf

To enable this initiative to proceed, the Area Board is asked to support this bid for PRG funding

Report to All Area Boards
Date of Meeting August - October
Title of Report LPSA Funding Bid: **Wiltshire Voices**

What is Wiltshire Voices?

Wiltshire Voices is a project to encourage broader participation in civic life. It is designed to ensure that the needs of all local people are properly understood and addressed.

Background

A recent review of the Area Boards revealed concern that some sections of the community are not fully engaged. These groups are often absent from meetings and events and their needs are not well understood. The Boards were criticised for focusing too heavily on the needs of the 'usual suspects.'

Responding to the challenge

Wiltshire Council's Cabinet considered this issue carefully. It has challenged the Area Boards to respond positively at local level. The Cabinet encouraged the submission of a funding bid to support this work and the Performance Reward Grant (PRG) Panel has given 'in-principle' support subject to approval by the Boards.

A focus on positive local action

Wiltshire Voices is about changing lives – not glossy reports. We want information in the form of personal stories, articles and recordings that will challenge, question and prompt responses. The information will be tailored to meet the needs of different people – such as service professionals, community groups, schools, parish councils and the media. The aim is to generate discussion, learning, ideas and - most importantly - *action*.

A lasting legacy

Wiltshire Voices is about making a lasting difference. New ways of involving people will be developed and this will become the way we do business not an optional add-on. With help from localised public services, communities will be finding and delivering solutions to local challenges and issues. Grants and funding will be better targeted to support projects that really make a difference. Priorities and plans will be more clearly focused on the needs of local people and our work will centre around improving lives not services. Over time these things will help make Wiltshire a better place for everyone.

Capacity and resources to deliver

Instead of each Board trying to engage many groups it is proposed that each Board works intensively with one priority group in its locality. Across Wiltshire this will mean that the needs of 18 different community groups will be addressed. The bid proposes that each Board is allocated a sum of £3,000 to complete its own local project. The work will be coordinated by the Community Area Manager and involve councillors, service providers and community groups – *but most importantly local people*. Each project will take around 8 months and Wiltshire Voices will be complete by Summer 2012 at the latest.

The full bid is available to view at tinyurl.com/32xqeyo

To enable Wiltshire Voices to proceed, the Area Board is asked to support this bid for PRG funding.

Wiltshire Voices

- What?** To make sure a wider range of voices are heard by:
- engaging a broader cross section of the community in the work of the Area Boards - 'not just the usual suspects.'
 - ensuring that the loudest voices do not always dominate
 - better understanding the needs of those who cannot or do not speak up for themselves
 - creating new ways for people to participate
 - encouraging more community based inclusion projects
 - developing community plans that focus on the needs of the whole community
- Why?** A survey conducted in Spring 2010 revealed serious concerns about the lack of involvement of 'everyday people' and harder to reach groups. In response, Wiltshire Council issued a challenge to the Area Boards to broaden community engagement.
- Who?**
- The project will focus on and involve those whose needs are less well understood.
 - The 18 Community Area Managers will facilitate the work across Wiltshire
 - Partner agencies, frontline service officers, support workers, carers, voluntary services and councillors will be involved
 - A small project team will lead the work in each area.
- How?**
- Project team of key people to plan and manage the project
 - Desk research and information gathering
 - Face to face engagement with target group
 - Recording, documenting and presenting
 - Publishing and promoting
 - Action planning
- When?** Commencing in Autumn 2010 and concluding by early Summer 2012
- Progress?** Area Boards across Wiltshire have been looking to identify target groups. So far, the following provisional programme has been established.

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| • Amesbury | <i>(Council tenants and leaseholders)^</i> |
| • Bradford on Avon | <i>(Boaters)^</i> |
| • Calne | <i>(People with mobility issues)^</i> |
| • Chippenham | <i>(Disability allowance claimants)*</i> |
| • Corsham | <i>(NEETS)^</i> |
| • Devizes | <i>(Victims of domestic violence)*</i> |
| • Malmesbury | <i>(Rural isolation and access)^</i> |
| • Marlborough | <i>(Recently retired)^</i> |
| • Melksham | <i>(Everyday people who currently do not participate)^</i> |
| • Pewsey | <i>(Rural families on low incomes)*</i> |
| • Salisbury | <i>(Drug users)^</i> |
| • Southern Wiltshire | <i>(Gypsies and travellers)^</i> |
| • South West Wiltshire | <i>(Young people in rural areas)^</i> |
| • Tidworth | <i>(Army dependents)^</i> |
| • Trowbridge | <i>(Teenage parents)^</i> |
| • Warminster | <i>(Older people in residential care)^</i> |
| • Westbury | <i>(Elderly people living at home)^</i> |
| • Wootton Bassett & Cricklade | <i>(Stroke sufferers)*</i> |

[^] provisionally agreed

* subject to confirmation